

No. 263/Dir(AK)/2011  
Government of India  
Ministry of Corporate Affairs

Dr. R.P. Road, 5<sup>th</sup> Floor, 'A' Wing,  
Shastri Bhawan, New Delhi

Dated: 25<sup>th</sup> May, 2011

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**Subject: Implementation of FTS**

The Training on FTS has been completed for all officers and staff of MCA. It has been decided that the file movement and dak movement will be done through FTS only w.e.f. 26.05.2011. i.e. today.

2. All concerned may note please.

  
(Alok Kumar)  
Director0  
26 5 11.

To

1. PS to Secretary / Additional Secretary
2. PS/PA to JS(A)/JS(R)/EA /DII (DR)/DII (ES)
3. All Directors/DSs/JDs
4. All Under Secretaries / Deputy Secretaries
5. All Section Officers /ADs
6. E-Governance – for placing on the website of the Ministry