

No. A 45011/1/2013-Ad.1  
Government of India  
Ministry of Corporate Affairs

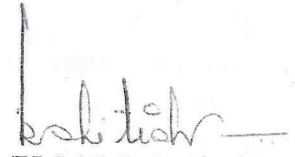
'A' Wing, 5<sup>th</sup> floor, Shastri Bhawan  
Dr. R.P. Road, New Delhi  
Dated: 15<sup>th</sup> December, 2014

**OFFICE ORDER**

**Subject: - Channel of submission of files**  
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All files being currently put up directly by Joint Secretaries/DIIs/ EA shall henceforth be routed through the Special Secretary.

2. This issues with the approval of Secretary, MCA.



**(Kshitish Kumar)**

**Under Secretary to the Govt. of India**

**Copy to:**

1. PSO to Secretary
2. JS(M)/JS(AM)/JS(SP)/JS(B)
3. DII(NS)/DII(SBG)
4. Economic Advisor
5. PPS to Special Secretary
6. PPS to Additional Secretary
7. Advisor (Cost)
8. All officers of Headquarters
9. E-Governance Cell- for uploading on MCA website
10. Office Order Folder

MSD  
1/11/15  
S/A (ce)