

New Delhi, dated the 26.4.2012

**Office Memorandum**


**Subject : Approval on the remaining items of recommendations of DPC Meeting held in RD Chennai on 21-8-2011**

The undersigned is directed to refer to the RD Chennai letter No. F.No. 1(25)/2012 dated 9-4-2012 and to convey the approval of the competent authority on following items :

SL	Item
(i)	Transfer of 1 post of Steno Grade-I from OL Chennai to ROC Puduchery and simultaneous transfer of 1 post of Steno Grade-II from ROC Puduchery to OL Chennai, to enable promotion of Smt N Suyam Prabha.
(ii)	Regular promotion of 2 UDCs (Mrs. TJ Elicida and Mrs. KSM Sumanthi) to JTA.
(iii)	(i) 2 <sup>nd</sup> MACP to Sh. SV Chandramouliswaran, Steno Gr-II, wef 20.03.12, in GP of 4600. (ii) 3 <sup>rd</sup> MACP to Smt A Latha, JTA, w.e.f. 15.04.12, in GP of 4600. (iii) 3 <sup>rd</sup> MACP to Sh. PC Mathew, Steno Grade-I. w.e.f. 09.12.11, in GP of 4600 (iv) 3 <sup>rd</sup> MACP to Sh. J Velpari, JTA, w.e.f. 07.12.11, in GP of 4600.

2. Regarding the procedure/syllabus for departmental exam for 10% exam quota promotion from MTS to LDC, as per RR provision, it is stated that --- The SSC Hqrs (and its branches) regularly conduct, limited departmental competitive exam, for promotion from MTS to LDC under 10% 'promotion by exam quota'. Therefore, RD Chennai, the appointing authority for Group C post of LDC, is instructed to take assistance from SSC Chennai and/or SSC Hqrs on the pattern and procedure of exam and conduct this exam, in association with SSC Chennai, for promotion from MTS to LDC. It is suggested that this exam should be a single day written exam, not more than 2 papers of 2/3 hours each, having objective questions on office procedure, duties of LDC, MCA activities, etc.

3. The DPC recommendations dated 21-8-2011 are based on vigilance position prevailing in August 2011. Therefore, before issuing orders for regular promotion and MACP, the RD Chennai is instructed to ascertain the latest vigilance status of above mentioned officers.

  
26/4/12

(R K Pandey)

Under Secretary to the Government of India  
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1. RD Chennai
  2. E.Gov. Cell --- for loading in Employees Corner (Promotions)