

COMPETITION APPELLATE TRIBUNAL
MINISTRY OF CORPORATE AFFAIRS
GOVERNMENT OF INDIA

1, Shahjahan Road,
Kota House Annexe,
New Delhi – 110011.

Dated: 21st June, 2016

Sealed Tenders are invited in from reputed Tours and travel Agencies/Companies located in New Delhi/Delhi, for hiring of one (AC) Car on regular basis for official use of COMPAT. Number of vehicles may increase or decrease as per requirement of the COMPAT.

1. The sealed cover envelope should be addressed to the Registrar, Competition Appellate Tribunal, Kota House Annexe, 1, Shahjahan Road, New Delhi-11. The sealed cover should be superscribed as "Bid for supply of A/c Taxi". It shall be either sent by post or hand delivered at the Dak Counter latest by 3.00 p.m on 29th June, 2016.

1.1 The bids received within the due date and time will be opened at the same day at 3.30 p.m. in the Office of Registrar, COMPAT, Kota House Annexe, Shahjahan Road, New Delhi in the presence of the participating bidders or their representative who may like to be present.

1.2 Hypothetical/Conditional/Incomplete bid will not be entertained.

2. LATE BIDS, Bids received after the specified date and time, as indicated in para-1 above, will not be considered.

3. EARNEST MONEY DEPOSIT (EMD)

3.1 EMD of Rs.10000/- (Rupees ten thousand only) in the form of Demand Draft/Pay Order from any nationalized Bank payable to the "Pay and Accounts Officer, Ministry of Corporate Affairs New Delhi". The bids without EMD and in any other form than prescribed will not be considered.

3.2 The EMD should remain valid for a period of 45 days beyond the final tender validity period.

4. The bidder should quote their unconditional rates strictly as per the **Annexure-I** cutting /overwriting, if any, will not be accepted. Each page of the tender should be duly stamped and signed by the authorized signatory.

4.1 In case any bidder is already providing the AC Taxi to any other Department/Ministry/ department of Central Government, details thereof should also be furnished along with the bids.

5. THE BID SHOULD CONTAIN FOLLOWING DETAILS:

5.1 The contractor should have at least two years experience of providing vehicles to Govt/Semi Govt./PSUs. Satisfactory service certificate from the concerned organisation/ Department need to be furnished along with bid otherwise tender document will be treated as not acceptable.

5.2 PAN number and copy of Service Tax registration Certificate, if any.

5.3 A certificate from the bidder that all the terms and Conditions are acceptable to him.

5.4 EMD of Rs. 10,000/-

5.5 Copies of RC of the vehicle registered in the name of the transport company/firm.

5.6 The bidder should have the ownership of at least 05-10 vehicles. The bidders are advised to read the instructions above and the terms and conditions herein below carefully and submit confirmation of unconditional acceptance of the terms & conditions without deviations. In case if there are any deviations from the terms & conditions of the tender, they may clearly indicated bid for consideration.

6. OTHER TERMS AND CONDITIONS

6.1 Risk Hire Clause: In case contractor fails to supply the requisite number of vehicle, this office reserves the right to hire the DLY Taxi from other Taxi Stands at the risk and cost of the firm. The cost difference between the alternative arrangements and tender value will be recovered equally from the firm.

6.2 If the contractor after submission of bid and due acceptance of the same i.e. after the award of contract, fails to abide by the terms and conditions of these tender documents, or fails to complete his contract period or at any time repudiates the Contract, the COMPAT will have the right to forfeit the EMD, deposited by the bidder.

6.3 The vehicle provided should be authorized to be used as taxi and should have proper permission of the areas to be travelled in Delhi/NCR and should not be more than 4 years old.

6.4 The contractor should be able to provide AC Taxi at a short notice/ (within 30 minutes). For regular requisitions the taxi must reach the destination 10 minutes in advance.

6.5 The driver engaged in the Taxi should have valid driving commercial license to operate the taxi, issued by the Transport Authorities. Other necessary certificates like Road Tax clearance, pollution certificate etc. should be in existence for vehicle quoted.

- 6.6 The driver should always be in the uniform as may be provided by the agency with mobile phones and should be well mannered.
- 6.7 The driver engaged should be broadly aware of the major routes of Delhi/ New Delhi.
- 6.8 The Vehicle on duty shall have to be kept in clean condition. The general condition of the vehicle provided should be good. The seat should be comfortable. The seats shall always be covered with neat and good quality seat covers. No payment shall be made if the vehicle is found in dirty or shabby condition.
- 6.9 In case of any break down while on journey, alternative arrangement shall be done by the contractor failing which the taxi will be hired from the open market and the expenses incurred thereon shall be deducted from the monthly bill of the contractor.
- 6.10 The COMPAT reserves the right to terminate the contract without assigning any reason by giving the contractor one calendar month notice of its intention to do so.
- 6.11 PENALTY CLAUSE: In the event of Contractor failing to execute the work i.e. supply of Taxis on hire basis at any time to the full satisfaction of the COMPAT the Competent Authority reserves the right to cancel the contract or withhold the payment due to contractor in part or full and to forfeit the Performance Security deposited.
- 6.12 Billing will start from the residence of the designated officer for whom the taxi is hired. The meter reading should be noted from the residence till the destination. The vehicle is required to report on all working days at the residence of the designated officer. The vehicle shall also be provided on Sunday and Holidays if required or desired by the designated officer.
- 6.13 At time, COMPAT may need additional Number of vehicle on specific days in connection with any conference/ meeting, the Contractor should be responsible to arrange for additional demand of Taxi and such additional vehicles should be supplied at the contractual rates and conditions.
- 6.14 The initial period of contract shall be for six months from the date of award of the contract and this may be extendable as satisfactory performance with such amendments as may be mutually agreed to and also subject to the necessary approval of the Competent Authority. No request of hike in approved rates for supply of Taxi will be entertained during the period of contact for any other reason what so ever.

6.15 If on any occasion it is found that the driver of the vehicle has made wrong entries in the duty slips relating to time and kilometer reading of start or closing of duty/ journey the contractor shall be responsible for the same. The office reserves the right to with hold full payment of the day in respect of such vehicle.

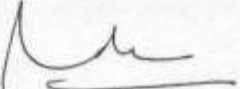
6.16 For hired vehicle, the driver is required to maintain a log- book i.e. details of various journey performed during the day since morning till last duty separately and all the entries be got attested from the users. The log book will have to be shown to the Accounts Officer for verification at the time of submission of the bill in each month.

6.17 In case of hiring of Taxi, 50 Kms or 5 hours shall be considered half day. In case the vehicle is detained beyond five hours, then it shall be treated as a full day. In such a scenario, the "Kms" have no relevance. If the usage goes above 50 kms within 5 hours, then charges would be for each additional km only and the vehicle would be considered as "half day" usage. If the number of hours exceed 5 hours, then the vehicle would be treated to be hired for "full day". Then the "KM' usage has no relevance.

6.15 Rate should be quoted only for AC Taxi) (Accent/HondaCity)

6.16 This tender document can also be downloaded from COMPAT website: www.compat.nic.in under icon "Tender".

6.16.1 Decision of Competent Authority of the COMPAT regarding acceptance or rejection of a tender will be final and binding


(C S Sudha)
Registrar.

ANNEXURE -I

FORMAT FOR SUBMITTING FINANCIAL BID FOR SUPPLY OF AC TAXI

S.NO.	Particulars	Honda City/ Accent
1	Daily basis (100 km & 10 hrs.)	
2	Monthly basis 3000 km. and 300 hrs	
3	Rate for Extra Kms for Sl. 1 & 2	
4	Rates for extra hours for Sl. No. 1 & 2	
5	Night Charges (with details)	

Certified that all the terms and conditions of the tender document are acceptable to us.

Full name of the firm with completed office address and tel No.

Annexure III

**APPLICATION FORM FOR EMPANELMENT OF AGENCY FOR
HIRING THE SERVICE OF TAXI FOR COMPAT**

1	Name of Organization	
2	Correspondence Address	
3	Contract Person	
4	Contract Details Telephone No. Fax No. Cell No. Email:	
5	Profile of the agency	
6	Details of Drivers on payroll	
7	Experience (No. Of Years) as per clause 5.1	
8	Number of Vehicles (Ownership of Vehicles)	
9	A CA certificate certifying the turnover of the applicant bidder for the last 2 financial years including 2014-15. The turnover should be in the name of applicant organisation only and not that of group/ sister organisations.	
10	Self attested photocopies of latest Income Tax Returns for the last 3 years.	
11	Permanent Account No. (Self certified copy)	
12	Services Tax/VAT No. (Self certified copy)	
13	Tin No. (Self certified copy)	
14	Tan No. (Self certified copy)	
15	List of Clients	
16	A self certified undertaking has to be submitted mentioning that they have not been blacklisted by any government organization and the same is not applicable as on date.	
17	Earnest Money	Rs. DD. No. Date
18	Copies of RC of all the vehicle registered in the name of the transport company/firm	
19	Other relevant details	
20	Lit of Enclosures	

I/We hereby certify that the information given above is true and nothing has been corrected therein. It is further certified that neither the organization nor any of the officials of the organization have resorted to unethical practices and no investigation/vigilance agencies/courts.

Signature

Name

Designation
With Company Seal

Date --/--/----

LAST DATE OF SUBMMISSION OF TENDER 29.06.2016 AT 3:00 P.M.