

N0.D-14012/1/2010-Gen  
Government of India  
Ministry of Corporate Affairs

Shastri Bhavan, 5<sup>th</sup> floor, 'A' Wing  
Dr. Rajendra Prasad Road,  
New Delhi-110001  
Dated: 6.09.2010

To,

The Scrap dealers

Subject: - Inviting tenders for disposal of old unserviceable items in the Ministry of Corporate Affairs, Government of India, New Delhi.

Sir,

I directed to invite sealed tenders for the disposal of old unserviceable items on "as is where is basis" without guarantee, measurement, weight and number. Interested parties/firm may send their tenders for the above work in the prescribed proforma (annexure-B) with a Demand Draft of Rs.2, 000/- in favour of PAO, Ministry of Corporate Affairs, Govt. Of India, New Delhi as earnest money in the tender box kept in Room No. 531-A 'A' wing, 5th floor, Shastri Bhawan, New Delhi by 1.00 PM on or before 27.9.2010.

The tenders will be opened on 27.9.2010 at 4.00 PM. The tenderers or their authorised representative can participate in the opening of tenders with proper authorization letter from the agency. The prescribed tender proforma along with complete list of items and terms and conditions is enclosed. The same can also be obtained from Section Officer, General Branch, Rook No. 511 B, 5th Floor, Shastri Bhavan, New Delhi (Ph. No.233893891) in the working days between 11.00 am to 4.00 p.m.

Yours faithfully,

(G.V. Subbaiah)  
Under Secretary to the Govt. of India

Copy to:-

- 1 All Ministries/Deptt. for circulation amongst the firms dealing with disposal of old/condemned stores.
2. Smt. Nirupma Kotru, Director, She is requested to put the notice with tender documents on Ministry's website.
3. Notice Board/Facilitation counter.

(G.V. Subbaiah)  
Under Secretary to the Govt. of India

**Terms & Conditions**

The following terms and conditions may please be read and understood before submitting the tenders.

1. Competitive sealed tenders are invited from reputed firms/persons for disposal of old, obsolete, condemned, unserviceable items on "as is where is basis" without guarantee, measurement, weight and number.
2. The items are listed in Annexure-A with this document.
3. The tender must be sealed and accompanied with an earnest money of Rs.2000/- (Rs. Two Thousand Only) in the form of Demand Draft/Pay order in favour of Pay and Account Officer, Ministry of Corporate Affairs, New Delhi from any Nationalized/Scheduled Bank in Delhi.
4. The tenders not sealed or not in the enclosed proforma or not accompanied with EMD or received after due date and time will be summarily rejected. While sending tender, it must be clearly indicated on the envelope "TENDER FOR DSPOSAL OF OLD, OBSOLETE AND UNSERVICEABLE ITEMS."
5. The tender are invited for old, obsolete & unserviceable items on "as is where is basis" in one lot irrespective of number. The items can be inspected between 11.00 AM to 4.00PM after contacting Section Officer, General Branch, Room No. 511-B, 5th Floor, Shastri Bhaban, New Delhi Ph. No. 23389391. The tender form can be deposited in the room of Deputy Secretary (General Branch), Room No. 531-A, 'A' wing Shastri Bhavan, New Delhi up to 1.00 PM on 9.2010.
6. The offered purchase price should be mentioned in Indian currency, both in figures and in words in the format enclosed separately.
7. The purchase price is to be offered for all the items in one lot irrespective of number in the enclosed proforma of FINANCIAL BID at Annexure-B. Cost offered in part will not be accepted.
8. The EMD shall be forfeited if the tenderer resiles from his offer for whatever reasons.
9. Tender form filled in pencil, overwriting, illegible or erased will not be considered.
10. Tender will be opened on 27.9.2010 at 4.00 PM. The interested tenderer or his authorised representative can participate in it. In case 27.9.2010 is closed holiday, the tender shall be opened on following working day at the same time and venue.

11. The successful tenderer will have to make full payment by cash/Bank Draft/Pay Order in favour of PAO, Ministry of Corporate Affairs, New Delhi within two working days failing which EMD will be forfeited.
12. The successful tenderer immediately after making full payment referred to para 1 above shall take delivery of the items in one lot irrespective of number within 3 (Three) days and make the area, where these are kept, clean and clear.
13. The successful tenderer shall take away the items on his own risk & cost and he shall be responsible for safe and appropriate use/disposal of the items.
14. The Ministry reserves the right to accept or reject any or all the offers of tenders without assigning reasons therefore.
15. In case of any dispute, the decision of the Ministry shall be final and binding on all parties.
16. The EMD of the unsuccessful tenderers shall be released without interest after successful tenderer takes possession of the unserviceable items.

(G.V. Subbaiah)  
Under Secretary to the Govt. of India

**Annexure-'B'****Details of obsolete/unserviceable items.**

Sl.No.	Name of items	No. of items.	Price ( In Rs.)
1	CPU Trolley	19	
2	Air Conditioners	3	
3	Water Dispenser	1	
4	Wooden Table	13	
5	Fax Machine	2	
6	Computer Table Steel	7	
7	Wooden Chairs	19	
8	Sofa	1	
9	Wheel Chairs	32	
10	Paper Shedder	2	
11	Water cooler	2	
12	Wooden Almirah	4	
13	Wooden Rack	18	
14	Wooden Bad	1	
15	Computer Table	2	
16	Table Fan	2	
17	Flask	1	
18	Stabilizer	1	
19	UPS	1	
20	Room Heater	3	
21	Sofa chairs	3	
22	Steel Chairs	7	
23	Wooden stool	1	
24	Mirror	1	
25	Iron Rack	6	
26	Iron frame	32	
27	Iron pipe	2	
28	Aluminium Pipe	22	
29	Board	1	
30	Steel book self	3	
31	Table Rack	21	