

No.D-21019/18/2009-Gen  
Government of India  
Ministry of Corporate Affairs

Shastri Bhawan, 5<sup>th</sup> Floor, 'A' Wing,  
Dr. R.P. Road, New Delhi-110001  
Dated: 19 - 07-2010

To,  
As per list attached.

Subject: Fresh Quotation/rates for supply of drinking water in the in the Ministry of Corporate Affairs for the year 2010-2011.

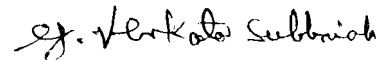
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Sir,

I am directed to invite quotations/rates for supply of approx. 100 drinking water Bottles (20 Ltrs per bottle) per month in the following Office/Branch/Division under the jurisdiction of this Ministry :-

- (i) Hon'ble Minister's office, Shastri Bhawan.
- (ii) Registrar of LLP , CGO Complex, New Delhi,
- (iii) Cost Audit Branch, Bikaner House, Shahjahan Road, New Delhi,
- (iv) R&A Division, 103, New Delhi House, Barakhamba Road, New Delhi.

The quotations/rates may be submitted in a sealed cover scribed super as **"Quotations for supply of Drinking Water"** and addressed to the Under Secretary (Gen.) Ministry of Corporate Affairs, Room No.537, "A" Wing Shastri Bhawan, New Delhi so as to reach the undersigned on or before 26.07.2010 at 1200 hrs, quotation will be opened on the same day at 1500 hrs. Quotations received after due date will not be entertained at all. A Bank Draft amounting to Rs. 5,000/- payable to "PAO, Ministry of Corporate Affairs", towards earnest money should also be enclosed with the quotations which will be returned after finalization of the process. Any quotations received without earnest money as stated above, will be summarily rejected.

Yours faithfully,



( G.V. Subbaiah )

Under Secretary to the Govt. of India  
Tel:23383507

✓ Copy to: Webmaster, MCA. It is requested to place the tender notice on the website of Ministry of Corporate Affairs